

## PLANNED OUTAGE NOTIFICATION

After completing this form, please send to [faccomm@central.uh.edu](mailto:faccomm@central.uh.edu) for processing.

### Informational Messages

**OUTAGE PURPOSE:** New motor repair for Elevator #2 at SERC Lab Building needed.

**IMPACT MESSAGE:** Elevator #2 will be out of service, Elevator #1 will be the primary elevator, and the service elevator, located at the back of the building, will be the secondary elevator. The users are aware.

### Outage Schedule / Building(s)

<b>Outage Start Date:</b>	Monday 7/24/17	<b>Outage End Date:</b>	Friday 9/8/2017
<b>Start Time:</b>	7:00 am	<b>End Time:</b>	5:00 pm
<b>Building(s) Affected:</b>	SERC Lab 545	<b>Building No:</b>	545

### Type of Outage

- |                                   |  |   |
|-----------------------------------|--|---|
| <input type="checkbox"/> Electric | <input type="checkbox"/> Gas               | <input type="checkbox"/> Domestic Cold Water        |
| <input type="checkbox"/> DI Water | <input type="checkbox"/> Condensate        | <input type="checkbox"/> Domestic Hot Water         |
| <input type="checkbox"/> Steam    | <input type="checkbox"/> Compressed Air    | <input type="checkbox"/> Chilled Water              |
| <input type="checkbox"/> Vacuum   | <input type="checkbox"/> Air Handling Unit | <input checked="" type="checkbox"/> OTHER: Elevator |

### Primary Outage Contact

<b>Primary Contact:</b>	Mike Aguilar 3-5605	Please call the Facilities Service Center, 24/7, at 713-743-4948 (FIXIT) to reach the Primary Outage Contact.
<b>Secondary Contact:</b>	Roy Guerrero 3-5955	

### Onsite Contractor Contact

<b>Primary Contact:</b>	Mike Aguilar	<b>Position:</b>	Supervisor Elevator Shop
<b>Telephone:</b>	713-743-5605	<b>Email:</b>	mike@uh.edu
<b>Secondary Contact:</b>	Roy Guerrero	<b>Position:</b>	Lead Elevator Mechanic
<b>Telephone:</b>	713-743-5955	<b>Email:</b>	rguerrero@central.uh.edu

### Outage Review and Approval Process (FS COMMUNICATIONS OFFICE USE ONLY)

<b>Outage Requested by:</b>	Mike Aguilar	<b>Request Date:</b>	24 July 2017
<b>Outage Approved by:</b>	Mike Wheeler	<b>Approval Date:</b>	26 July 2017
<b>Outage Notice Issued by:</b>	Jennifer Rea	<b>Issue Date:</b>	26 July 2017
<b>Building Coordinator:</b>	Mike Mahanay	<b>Sign Off Date:</b>	24 July 2017
<b>Fire Marshal:</b>	Wendell McCloud	<b>Sign Off Date:</b>	25 July 2017