

**UNIVERSITY OF HOUSTON
DEPARTMENT OF PUBLIC SAFETY
FIRE MARSHAL'S OFFICE**

Fire Drill Evaluation

Building Name

Number of Floors

Date of Drill

Name of Evaluator(s)

Evacuation Signal Used
(i.e. alarm, etc)

Evaluation Items	Yes	No
Was complete evacuation of the building accomplished?		
Were all occupant areas in the building checked?		
Were designated evacuation routes used by participants?		
Did excessive noise accompany evacuation?		
Were there designated assembly areas assigned to each evacuation group?		
Did each evacuation group meet and remain in their designated assembly area?		
Was an accurate count taken of each evacuation group?		
Did all equipment function properly? (e.g. alarms sound)		

Evacuation Start Time

Evacuation End Time

Total Evacuation Time

Number of Participants

Additional Comments & Hall Feedback:

*Please return completed forms to the DPS Fire Marshal's Office
Mail Code: 6191*