



RESEARCH AND TECHNOLOGY IMPLEMENTATION OFFICE  
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January 4, 2012

Dear University Liaison:

With this announcement of TxDOT's main Request for Proposals (RFP) for the coming research program year, I would like to remind you of some important program policies. Please share this information with your researchers who may be interested in participating in our program.

**Late Deliverables** — We will not accept proposals that include any research team member with "seriously late" deliverables. Nor may these researchers be added to any project starting in or continuing into 2013. For our 2013 program, "seriously late" is defined as deliverable actions with due dates on or prior to October 31, 2011 which have not been submitted to RTI, in good faith, by end of day February 29, 2012.

**"Underutilized" Initiative** — For 2013, we will again be setting aside several projects for an RFP distributed only to universities (institutions) classified as underutilized by TxDOT's research program. "Underutilized" is currently defined as "active institutions averaging less than 2% of total program awards for the previous 5 years."

Underutilized institutions are eligible to propose, as lead agency or partner, on all TxDOT research projects. For projects in the underutilized RFP, proposals will be accepted only with an underutilized institution as the lead agency, and at least 50% of the project work, as represented by each institution's proportion of the total project budget, to be performed by an underutilized institution(s). Institutions classified as underutilized for our 2013 program are:

Lamar University  
Prairie View A&M  
San Houston State  
Stephen F. Austin  
Tarleton State  
Texas A&M – Corpus Christi  
Texas A&M – Kingsville  
Texas Southern University  
Texas State University – San Marcos

University of Houston  
University of North Texas  
UT Arlington  
UT Brownsville  
UT Pan American  
UT San Antonio  
UT Tyler  
West Texas A&M

If you have any questions about the policies summarized above, or other research program topics, please feel free to give me a call at 512-416-4731.

Sincerely,

Rick Collins, P.E.  
Director, Research and Technology  
Implementation Office